

McCook Humane Society Employment Application

Date: _____

Applicant Information: (Must be over 18 years of age)

Name: _____ Social Security Number: _____

Address: _____

Home Phone: _____ Alt. (cell) Phone: _____

Applying For:

- Full Time Full Time, Temporary Flexible Hours/On Call
- Part Time Part Time, Temporary Weekends

Position Desired: _____

Educational Background: (Include Name & Phone Number)

High School: _____ Graduated Yes No GED

College: _____ Graduated Yes No

Qualification Skills: Typing WPM _____ Other _____

Work History: (Begin with most recent)

Employer: _____ From ____ / ____ to ____ / ____

Address: _____

Duties: _____

_____ Salary: _____ Hours per week: _____

Reason for leaving: _____

Employer: _____ From ____ / ____ to ____ / ____

Address: _____

Duties: _____

_____ Salary: _____ Hours per week: _____

Reason for leaving: _____

Employer: _____ From ____ / ____ to ____ / ____

Address: _____

Duties: _____

_____ Salary: _____ Hours per week: _____

Reason for leaving: _____

Employer: _____ From ____ / ____ to ____ / ____

Address: _____

Duties: _____

_____ Salary: _____ Hours per week: _____

Reason for leaving: _____

References:

Full Name	Home or Business Address	Phone Number	Occupation
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Have you ever worked in an animal care facility? Yes No

Do you enjoy meeting the public? Yes No

Are you a self starter? Yes No

Do you use drugs? Yes No

Do you have your own personal vehicle? Yes No

Have you ever been convicted of a felony or been on probation? Yes No

Explain: _____

Have you ever been discharged by an employer? Yes No

Employer: _____

Address: _____

Reason for discharge: _____

Do you have any pets? (please list species, breed & age)

1. _____

2. _____

3. _____

4. _____

5. _____

Would you have difficulty lifting a 35-pound dog into a cage four feet off the floor? Yes No

What salary & fringe benefits would you expect after one year of employment? _____

Why do you want to work here? _____

Do you expect to be out of town on any specific holidays? Yes No

Are you willing to do your share of weekend pet care? Yes No

Why should you be selected for the next available position? _____

Certification Statement:

This application does not constitute a written employment agreement.

In the event that the applicant agrees to accept a position with the McCook Humane Society, the applicant agrees that the employment relationship between the McCook Humane Society, the Board of Directors, and the employee is an At-Will relationship and that the employment and compensation can be terminated with or without cause and with or without notice, at any time, at the option of either the McCook Humane Society or the employee.

I certify that the information contained in this application is correct. If the Board of Directors determines that any of the information submitted in this application is false I shall be immediately disqualified from consideration for employment and/or discharged from employment in accordance with company policy.

I hereby grant permission to the Board of Directors to investigate the information contained within this application and release the company and any agents or other persons acting on behalf of the company from any and all liability relating to any investigation of the information contained within this application. The McCook Humane Society reserves the right to randomly test for drugs.

Signature of Applicant

Date